

 **P A R I S H O F W E S T O N I N G**

 **MINUTES of the Meeting of**

 **Westoning Parish Council**

 **held on Wednesday 11th May 2022 at 7.30pm**

 **In the Village Hall, Westoning**

**PRESENT:** Cllrs A Rayment (Chairman), R Botterell, J Nethersole, B Rogerson,

 CBC Cllr J Jamieson

**IN ATTENDANCE:** Mrs K Barker (Clerk), 2 members of the public were present

 Agenda published on the noticeboard and on the website

**7631 Election of Chairman and Vice Chairman**

Election of Chairman – Cllr Nethersole proposed Cllr Rayment be elected as Chairman. Cllr Rogerson seconded the motion. There being no other nominations and Cllr Rayment being willing to accept, he was duly appointed as Chairman of Westoning Parish Council. Cllr Rayment to sign the acceptance of office.

Election of Vice-Chairman – Cllr Rogerson proposed Cllr Nethersole be elected as Vice-Chairman. Cllr Botterell seconded the motion. There being no other nominations and Cllr Nethersole being willing to accept, she was duly appointed as Vice-Chairman of Westoning Parish Council.

**7632 Apologies for absence** – Cllr P Ellis, Cllr E Bhasin, Cllr E Leftly, Cllr E Russell,

 Cllr P Kelly, Cllr C Luff,CBC Cllr J Jamieson

**7633 Minutes**

The minutes of the meeting held on 13th April 2022 were approved. Cllr Nethersole proposed, seconded by Cllr Rogerson the approval of the minutes as a true record. All agreed by those present and the minutes were signed by the Chairman.

**7634 Declaration of interests**

Cllr Nethersole - finance Point 7639.2

**7635 Matters Arising**

There were no matters arising.

**7636 Chairman’s actions**

There were no Chairman’s actions.

**7637 Reports and representations**

CBC Cllr Jamieson gave a report:

Developer Contributions (Land off Flitwick Road) – the contribution has now been changed so that Westoning is the beneficiary of the whole amount and it is not a 50/50 split between Westoning and Flitton/Greenfield.

 **7638 Public Participation**

A resident spoke about the need for a new burial ground and asked if the Parish Council were looking to purchase any land for such use. The Chairman said that this is an ongoing issue but there is nothing to report at the moment.

**7639 Finance**

7639.1 Bank balances and finance report:

|  |  |
| --- | --- |
| **Account** |  **£** |
| TSB Community Account  | 56,324.19 |
| TSB Instant Access Account | 66,634.19 |
| **TOTAL**  | 122,958.38 |

7639.2 Cllr Rogerson proposed, seconded by Cllr Botterell the approval of the following payments, agreed by all present:

|  |  |  |
| --- | --- | --- |
| **Payment Method** | **Payee**  |  **£** |
| 000630 | Clerk – salary | 512.14 |
| 000630 | Clerk – expenses | 42.81 |
| 000631 | HMRC – Clerk tax | 4.00 |
| 000632 | Parish Warden – village tidying | 275.00 |
| 000633 | D J Granger – playing field 022441 | 192.00 |
| 000633 | D J Granger – village grass 022418 | 630.00 |
| 000633 | D J Granger – playing field 022391 | 192.00 |
| 000633 | D J Granger – village grass 022462 | 630.00 |
| 000634 | J Nethersole – dog bags | 13.52 |
| 000635 | Zurich Municipal – insurance renewal | 1,461.35 |
| 000636 | Westoning Village Hall – hall hire | 36.00 |
| 000637 | Westoning PCC – Westcaf | 1,000.00 |
|  | **TOTAL** | **4,988.82** |

7639.3 Other finance matters:

7639.3.1 Anesco Solar Farm £3,283.79 – receipt awaited

The Clerk said that she received the purchase order number and the invoice has been sent. The payment is awaited.

 7639.3.2 Annual Audit of Accounts

The Clerk said that she will be completing the year end accounts over the coming week which will need to be approved by the Parish Council in June. The Internal Audit is booked for 16th May, remotely.

7639.3.3 Precept – first half £21,962.00

 Noted by the Parish Council.

7639.3.4 Insurance renewal

 The Parish Council agreed to renew the insurance with Zurich Municipal.

7639.3.5 Westcaf – grant £1,000 for approval

Cllr Botterell proposed, seconded by Cllr Rogerson to make a grant to Westcaf of £1,000, agreed by all present.

**7640 Highways**

7640.1 Highways Issues

There were no issues to report.

**7641 Recreation Ground**

 7641.1 Recreation Ground driveway

The Chairman reported that the new driveway is progressing well and it should be finished within the next two weeks.

7641.2 Recreation Club Licence

Nothing to report.

 7641.3 Recreation Club rent

The Clerk said that the Recreation Club overpaid by £200 in March. It was agreed to use this against the rent for April. The Clerk to invoice the Recreation Club each month starting in May for £205 per month plus £5 underpayment for April. (**Action Clerk**)

**7642 Village Matters**

7642.1 Christmas Event

The Parish Council agreed to purchase and plant a Christmas Tree of 8/10 foot. The Chairman agreed to find out the cost of a tree and obtain a quote to extend the fence around the tree enclosure and to dig a hole to plant the tree. (**Action Chairman**)

 7642.2 Jubilee Event

Cllr Nethersole said that the Jubilee flags have been put up on the lampposts and the Parish Council agreed they look great. Cllrs agreed for Cllr Nethersole to order 12 lamppost signs at a cost of £7.99 each. (**Action Cllr Nethersole**)

 7642.3 Rural Match Fund Scheme application

The Clerk said that she has received confirmation of receipt of the application from CBC for Church Road kerbing and resurfacing. The Chairman said that the scheme is for 2023 and 50% of the cost of the scheme will need to be budgeted for in the next financial year if the application is successful.

 7642.4 Flower Planters

The Chairman said that the planters need painting and the Clerk was asked to email all Cllrs to ask for help with this. It was agreed to try and get 6 planted up and in place before the Jubilee celebrations.

**7643 Play Area**

7643.1 Picnic Bench x 2

The Chairman said that he will order the benches shortly. (**Action Chairman**)

 7643.2 Area under gate replacement

Nothing to report.

**7644 Planning**

7644.1 Planning Applications:

No planning applications were received.

7644.2 Other Planning Matters:

 7644.2.1 Solar Farm

Nothing to report.

 7644.2.2 Land Off Flitwick Road

Nothing to report. See developer contributions report Point 7637.

7644.2.3 West View Farm, Park Road – pre-application

 The Chairman said that he has requested a meeting with CBC Planning.

**7645 Committees/Sub Groups/Representatives/Reports**

Nothing to report.

**7646 General correspondence:**

There was no correspondence.

**7647 Date of next meeting: Parish Council Meeting**

 **Wednesday 8th June 2022 at 7.30pm**

 **In the Village Hall**

The meeting closed at 8.45pm

Approved: ………………………………………………. Date: ……………………………………………………….